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# CAMBRIDGE PUBLIC SCHOOLS

18-321



159 THORNDIKE STREET CAMBRIDGE, MASSACHUSETTS 02141

November 20, 2018

TO THE HONORABLE MEMBERS OF THE SCHOOL COMMITTEE:

CONTRACT AWARD: On-Line Registration System

RECOMMENDATION: That the School Committee award a contract to the following vendor for registration system; funds to be provided from the General and Revolving Funds. Procurement procedures for this contract have complied with Chapter 30B of the laws of the Commonwealth of Massachusetts.

<u>Contractor</u>	<u>Period of Contract</u>	<u>Amount</u>
SRC Solutions	12/1/18 – 11/30/19	\$24,450.00
4467 Saucon Creek Rd, Ste.100	12/1/19 – 11/30/20	\$14,200.00
Center Valley, PA	12/1/20 – 11/30/21	\$14,200.00
		\$52,850.00

DESCRIPTION: This contract is for the purchase of Registration Gateway software. This software purchase will provide an automated, streamlined way to capture student registration data.

SUPPORTING DATA: RULES OF THE SCHOOL COMMITTEE: Chapter III, Section 12...”motions calling for the appropriation or expenditure of money shall require the affirmative vote of four members.”

BUDGET REFERENCES:

ACCOUNT:	55804	Computer Software
FUND:	15000	General Fund
ORG:	865893	Student Registration Center
PROJ:		

Respectfully Submitted,

Kenneth N. Salim, Ed.D.  
Superintendent of Schools

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## SUPPLEMENTAL INFORMATION: SRC Solutions

**Purpose:** To purchase Registration Gateway software. This software purchase satisfies a long-standing need in CPS for a streamlined, automated way of capturing new student registration data.

**Amount of Contract:** \$52,850

**Description/Scope of Services:** Registration Gateway provides a clean and robust user interface for parents and guardians to enter new student information. The system ensures that all relevant and required data is collected, with error checking to ensure reporting and analysis integrity. Registration Gateway also has an established data integration with Aspen, CPS' student information system, to ensure seamless creation of working student records. This system eliminates the multiple entry of the same information and provides step by step instruction and navigation to ensure data accuracy at every level.

SRC Solutions provides implementation, project management and training services to assist CPS in establishing a working system, with staff training to ensure CPS staff can assist and guide parents and guardians in completing the forms.