



Kennedy-Longfellow School
158 Spring Street
Cambridge, MA 02141

FAQs FOR PARENTS OF GRADUATING SENIORS

Q. MY CHILD IS GRADUATING HIGH SCHOOL THIS YEAR, AND THERE ARE STILL FUNDS IN MY STUDENT'S MEAL ACCOUNT. CAN I TRANSFER MONEY TO MY OTHER CHILD(REN) IN CPS?

A. Yes. Please send a written request, either by email or letter, to begin the process. Please address both transfer and refund requests to squintanilla@cpsd.us, or mail to 158 Spring Street, Cambridge, MA 02141. Provide the name and ID number of the student(s) and reason for request.

Q. CAN I HAVE THE MONEY IN MY STUDENT'S MEAL ACCOUNT REFUNDED TO ME?

A. Yes. Please provide the name and/or ID number of the student, a physical mailing address, and your name for the check refund, to the contact information above. Please note that all refund requests take 6 to 8 weeks to be processed.

Q. WILL THE FOOD & NUTRITION OFFICE BE OPEN OVER THE SUMMER?

A. Yes. The office is located at the Kennedy Longfellow School. However, refunds will no longer be processed **after June 30th, 2019.**

Q. WHAT IF I OWE MONEY ON THE ACCOUNT?

A. Every effort should be taken to resolve any negative account balance. Please contact the central office with further questions or inquiries about your child's account.