

# School Safety Information for Families

Please save this information, or post someplace visible so that you can refer to it in case of emergency.

Cambridge Public Schools strives to provide a safe and nurturing environment to support learning. However, incidents within a school or outside a school may require emergency action. This bulletin provides important instructions should there be an emergency at your child's school. Please read this important information carefully, talk with your child, and save this sheet where you can refer to it quickly.

## Parent/Guardian Action Steps

- Be sure your emergency contact information on file at school is up to date. Include home, work, and cellular telephone numbers for all parents/guardians.
- High school students should provide their cell phone number to the Dean's office.
- Be sure the names of adults authorized to pick up your child are on file with the school.
- If your child has a medical condition or requires medication, please speak with the school nurse. This information could be very important during an emergency.

## Emergency Procedures in Cambridge Public Schools

- **Evacuation.** Students and staff quickly exit the school building if there is a hazard inside. If students must remain outside the school building, students may be relocated to designated shelters (buses will be sent to assist as needed.)
- **Lockdown.** Students are protected from a security threat within the school building by remaining silent and invisible behind closed classroom doors.
- **Secure & Hold.** Students are kept in the school building if there is a security threat outside the school. Exterior doors will be secured but activities within the school will not be restricted.
- **Shelter-in-Place.** Students are sheltered in the building if there is an airborne hazard such as chemicals released from a transportation accident outside the building. Students may also be sheltered in the building if there is severe weather in the area.
- **Reunification Procedures.** Following an emergency, student/family reunification procedures may be used. Parents and guardians who have been identified in advance will be allowed to pick up their child after showing government issued identification.

## If there is an emergency at school:

- **Please do NOT come to school!** If all parents descend on the school, motor vehicle traffic around the school will impede the movement of emergency vehicles.
- **Please do NOT call the school!** You will be notified via the District's automated system and provided with instructions.

## School Evacuation Shelters

<b>Amigos</b>	Morse School, 40 Granite St.
<b>Maria L. Baldwin School</b>	Graham & Parks School, 44 Linnaean St.
<b>Cambridge Rindge &amp; Latin School</b>	Day care to Fire HQ; Functional Academics to Media Arts Center (454 Broadway), all others to Harvard University
<b>Cambridgeport</b>	Fletcher Maynard Academy, 225 Windsor St.
<b>7 Ua Vf]X[ Y`GfYYh</b>	Frisoli Youth Center
<b>:`YfW Yf`A UnbUfX` AWUXYa m</b>	Cambridgeport School, 89 Elm Street
<b>; fU Ua / `DUf_g`****</b>	Baldwin Schoolsell Center, 680 Huron Ave.
<b>&lt;U [ YfmiGW co` **</b>	Sheila Doyle Russell Youth Center, 680 Huron Ave.
<b>KYbbYXmI@b[ ZY`ck GW cc`</b>	East End House, 105 Spring St Special Start & DHSP Presch. to Police Dept., 125 6th St.
<b>?]b[ `CdYb`UbX and High School Extension Program</b>	Cambridge Rindge & Latin, 459 Broadway
<b>A Uf]b`@ h Yf`?]b[ ` UbX`Di hUa `5 j Ybi Y</b>	Cambridge Rindge & Latin, 459 Broadway
<b>Morse School</b>	Amigos School, 15 Upton St.
<b>Andrew Peabody and Rindge Avenue</b>	Graham & Parks School, 44 Linnaean St.
<b>John M. Tobin/Tobin Montessori and Vassal Lane</b>	Sheila Doyle Russell Youth Center, 680 Huron Ave. (Haggerty School is backup)

## More Information

Visit the Cambridge Public Schools' website for safety information designed for parents, guardians, students, and others. The website provides links to helpful information to ensure the safety and security of your child.



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