

**Cambridge Public Schools**  
**SOFTWARE CODE OF ETHICS**

Unauthorized duplication of copyrighted computer software violates the law and is contrary to the Cambridge Public School's standards of conduct. The Cambridge Public Schools disapproves of such copying and recognize the following principles as a basis for preventing its occurrences:

- \* The Cambridge Public Schools will neither engage in nor tolerate the making or using of unauthorized software copies under any circumstances.
- \* The Cambridge Public Schools will provide legally acquired software to meet legitimate software needs in a timely fashion and in sufficient quantities for all our computers that require such software.
- \* The Cambridge Public Schools will comply with all license or purchase terms regulating the use of any software that the Cambridge Public Schools acquires or uses.
- \* The Cambridge Public Schools will enforce strong internal controls to prevent the making or using of unauthorized software copies, including effective measures to verify compliance with these standards and appropriate disciplinary measures for violation of these standards.

*Dated: November 19, 2004*