



Cambridge Public Schools
 159 Thorndike Street
 Cambridge, MA 02141

CAMSD
CH385
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CORI REQUEST FORM

TO BE COMPLETED BY APPLICANT / EMPLOYEE

- Applicant* *Current CPS Employee*

Cambridge Public Schools has been certified by the Criminal History Systems Board for access to conviction and pending criminal case data. As an applicant for, or employee in, the position of *(Name of Position)* _____, *(School or Dept.)* _____ I understand that a criminal record check will be conducted for conviction, non-conviction and pending criminal case information only and that it will not necessarily disqualify me. The information provided below is correct to the best of my knowledge.

Applicant/Employee Signature

Date

Applicant/Employee Information *(please print clearly)*

Last Name

First Name

Middle Name

Maiden Name or Alias (if applicable)

Place of Birth

Date of Birth

Social Security Number
(requested but not required)

ID Theft Index PIN (if applicable)*

Current and Former Addresses

Sex: _____

Height: _____ft. _____in.

Weight: _____

Eye Color: _____

State Driver's License Number: _____

Number

State of Issue

IDENTIFICATION VERIFICATION

The above information was verified by reviewing the following form of government issued photographic identification:

Form of Photographic ID Reviewed _____ **Signature:** _____

(E.g. photographic ID includes driver's license, passport, etc. A birth certificate or social security card may be accepted *only* if the individual does not have a government issued photographic form of identification).

*The CHSB Identity Theft Index Number is to be completed by those applicants that have been issued an Identity Theft Index PIN Number by the CHSB. Certified agencies are required to provide all applicants the opportunity to include this information to assure the accuracy of the CORI request process. All CORI request forms that include this field are required to be submitted to the CHSB via mail or by fax to 617-660-4614.