



November 21, 2017

To The Honorable Members of the School Committee:

FY17-18 General Fund Budget Statutory Transfers

Recommendation: That the School Committee approve the following statutory transfers of appropriation within the General Fund budget for FY2017-2018.

	<u>Statutory Coding</u>	<u>Increase/Decrease</u>
51000	Salaries, Wages & Benefits (SW)	(384,750)
52000/55000	Other Ordinary Maintenance (OOM)	294,250
57000	Travel & Training (TT)	85,981
58000/59000	Extraordinary Expenditures (EE)	4,519
	Total	\$ 0

Description: During the course of the school year, the School Department allows principals and department administrators to move funds across statutory categories within their budgets to better meet their educational needs. The following transfers are related to these re-allocations in school and department budgets.

1. School Improvement Plan (SIP) and Professional Development Plan (PDP) Transfers: The adopted FY17-18 budget included funding for school improvement plans and professional development plans for all schools. The original budget included these funds in the Salaries & Wages (SW), Other Ordinary Maintenance (OOM), and Travel & Training (TT) categories based on previous historical expenditure patterns, pending the submission of detailed SIP and PDP budget plans from Principals to the Deputy and Assistant Superintendents for approval. Once approved, the funds are administratively transferred within school budgets into the categories specified by Principals, and the statutory transfer is then submitted to School Committee. The net total of these transfers is: SW: (\$204,325); OOM: \$167,779; TT: \$36,546.
2. School and Department Operating Transfers: Various schools and departments request operating budget transfers within their own budgets during the year to support their programs. These are processed administratively to facilitate timely action on requisitions or positions, and are accumulated for statutory transfers. The attached worksheet details, by accountable unit, these transfers and a brief description. Many of the small transfers are to expedite purchases by schools and departments that have sent requisitions to Purchasing. The net total of these transfers is: SW: (\$180,425); OOM: \$126,471; TT: \$49,435; EE: \$4,519.

Supporting Data: FY2017-18 Adopted Budget

Respectfully submitted,

Kenneth N. Salim, Ed.D.  
Superintendent of Schools

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GENERAL FUND STATUTORY TRANSFERS

	SW*	OOM*	TT*	EE*	Total	Description
FY 18 Adopted Budget	149,343,825	32,013,570	961,680	727,370	183,046,445	*SW: Salary and Wages
	(384,750)	294,250	85,981	4,519	-	*OOM: Other Ordinary Maintenance
11/21/17 Statutory Transfer						*TT: Travel and Training
FY 18 Adjusted Budget	148,959,075	32,307,820	1,047,661	731,889	183,046,445	*EE: Extraordinary Expenditures
<b>I. School Improvement Plan and Professional Development Plan Statutory Transfers</b>						
School/Dept	SW*	OOM*	TT*	EE*	Total	Description
Amigos	3,400	850	(4,250)		-	Reallocation to support approved Professional Development Plan
Cport	(19,955)	19,955			-	Reallocation to support approved School Improvement Plan
CRLS	(50,000)	50,000			-	Reallocation to support approved School Improvement Plan
CRLS	(6,060)		6,060		-	Reallocation to support approved School Improvement Plan
CRLS	(3,020)		3,020		-	Reallocation to support approved School Improvement Plan
CSUS	(9,500)	9,500			-	Reallocation to support approved School Improvement Plan
CSUS	(2,300)	(5,000)	2,300		-	Reallocation to support approved G&P School Improvement Plan
Elementary Education	5,000				-	Reallocation to support approved School Improvement Plan
FMA	(1,500)	300	(300)		-	Reallocation to support approved Professional Development Plan
FMA	(17,300)	1,500			-	Reallocation to support approved School Improvement Plan
FMA	4,075	17,300	(4,075)		-	Reallocation to support approved Professional Development Plan
Haggerty	(4,590)	3,600	990		-	Reallocation to support approved School Improvement Plan
Haggerty		(3,600)	3,600		-	Reallocation to support approved School Improvement Plan
Haggerty		3,600	(3,600)		-	Reallocation to support approved School Improvement Plan
Haggerty	(500)	3,996	(3,496)		-	Reallocation to support approved Professional Development Plan
King	2,347	(2,347)			-	Reallocation to support approved School Improvement Plan
King	(2,646)	2,646			-	Reallocation to support approved School Improvement Plan
King Open		(2,700)	2,700		-	Reallocation to support approved Professional Development Plan
KLO	(9,000)	9,000			-	Reallocation to support approved School Improvement Plan
KLO	(19,000)	19,000			-	Reallocation to support approved School Improvement Plan
KLO	(19,118)	9,443	9,675		-	Reallocation to support approved School Improvement Plan
PAUS	(13,900)	2,000	11,900		-	Reallocation to support approved School Improvement Plan
Peabody	(902)		902		-	Reallocation to support approved Professional Development Plan
RAUS	1,867	2,983	(4,850)		-	Reallocation to support approved Professional Development Plan
Tobin	500	1,000	(1,500)		-	Reallocation to support approved School Improvement Plan
Tobin	5,000	(5,000)			-	Reallocation to support approved School Improvement Plan
Tobin	(35,103)	21,603	13,500		-	Reallocation to support approved School Improvement Plan
VLUS	(11,900)	8,150	3,750		-	Reallocation to support approved School Improvement Plan
VLUS	(220)		220		-	Reallocation to support approved School Improvement Plan
<b>Sub Total</b>	<b>(204,325)</b>	<b>167,779</b>	<b>36,546</b>	<b>-</b>	<b>-</b>	

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GENERAL FUND STATUTORY TRANSFERS

SW*	OOM*	TT*	EE*	Total	Description
<b>II. School and Department Operating Transfers</b>					
Chief Financial Officer	(168)	168			- To fund purchase order
Chief Operating Officer	(3,090)	3,090			- To fund purchase order
Chief Operating Officer	(1,934)	1,934			- To fund purchase order
CRLS	1,800	(1,800)			- To fund service agreement
CRLS	(3,898)	3,898			- To fund purchase order
CSUS	186				- To fund purchase order
CSUS	(5,712)				- To fund purchase order
Deputy Superintendent	(12,567)	12,567			- To fund service agreements
English Language Arts	(6,000)				- To fund service agreements
Elementary Education	(5,000)				- To fund aide position at Amigos
Elementary Education	(1,425)	1,425			- To fund purchase order
Elementary Education	(245)	245			- To fund purchase order
Elementary Education	(4,339)	4,339			- To fund purchase order
English Language Learner Prg	(1,100)	1,100			- To fund purchase order
English Language Learner Prg	(300)	300			- To fund purchase order
English Language Learner Prg	(301)	301			- To fund purchase order
Food Services	1,533			1,533	Payment for catering invoice for PAUS event
History	(317)	317			- To fund purchase order
Human Resources	40,000			40,000	Reallocation from vacant OSS Director position to fund OSS Asst. Supt. Search
King Open	(4,219)				- Reallocation of funds per department administrator
King Open	1,000				- To fund purchase order
King Open	(2,481)	(3,200)			- To fund additional compensation agreements
Office of Student Services	50,000				- Reallocation from vacant OSS Director position to fund OSS prof. services
Office of Student Services	(25,000)				- Reallocation from vacant OSS Director position to fund OSS prof. services
Office of Student Services	(40,000)			(40,000)	Reallocation from vacant OSS Director position to fund OSS Asst. Supt. Search
Office of Student Services	(49,000)				- Reallocation of funds per department administrator
Office of Student Services	(4,800)	7,000			- Reallocation of funds per department administrator
PAUS	(1,533)			(1,533)	Payment for catering invoice for Family Engagement event
PAUS	(371)	371			- To fund purchase order
PAUS	(2,090)				- To fund purchase order
PAUS	(925)				- To fund purchase order
Health and Physical Education	(800)	800			- Reallocation of funds per department administrator
Health and Physical Education	(10,000)				- Reallocation of funds per department administrator
Health and Physical Education	(1,250)	1,250			- To fund additional compensation agreements
Health and Physical Education	(930)	930			- To fund additional compensation agreements
Health and Physical Education	(2,743)	2,743			- To fund purchase order
Health and Physical Education	(179)	179			- To fund purchase order
Facilities Management Dept	(275)	275			- To fund purchase order
Facilities Management Dept	(1,460)	1,460			- To fund purchase order

GENERAL FUND STATUTORY TRANSFERS

	SW*	OOM*	TT*	EE*	Total	Description
Facilities Management Dept		(485)	485		-	To fund purchase order
RAUS	(4,000)	4,000			-	To fund purchase order
RAUS	(207)	207			-	To fund purchase order
RSTA		(26)	26		-	To fund purchase order
Safety & Security		(50)	50		-	To fund purchase order
Safety & Security		(12)	12		-	To fund purchase order
School Support	(333)	333			-	To fund purchase order
School Support	(477)	477			-	To fund purchase order
School Support	(32)	32			-	To fund purchase order
Science		(11,000)	11,000		-	To fund purchase order
School Support	(2,219)	2,219			-	To fund purchase order
System wide		(1,296)		1,296	-	To fund purchase order
System wide		(1,566)		1,566	-	To fund purchase order
System wide		(1,772)		1,772	-	To fund purchase order
System wide		984		(984)	-	To fund purchase order
System wide		(2,641)		2,641	-	To fund purchase order
System wide		3,230	(3,230)		-	To fund purchase order
V.L.U.S	(9,900)	9,900			-	To fund purchase order
<b>Sub Total</b>	<b>(180,425)</b>	<b>126,471</b>	<b>49,435</b>	<b>4,519</b>	<b>0</b>	
<b>Grand Total</b>	<b>(384,750)</b>	<b>294,250</b>	<b>85,981</b>	<b>4,519</b>	<b>0</b>	