



December 6, 2016

To The Honorable Members of the School Committee:

FY16-17 General Fund Budget Statutory Transfers

Recommendation: That the School Committee approves the following statutory transfers of appropriation within the General Fund budget for FY2016-2017.

	<u>Statutory Coding</u>	<u>Increase/Decrease</u>
51000	Salaries, Wages & Benefits (SW)	(702,144)
52000/55000	Other Ordinary Maintenance (OOM)	687,560
57000	Travel & Training (TT)	14,584
58000/59000	Extraordinary Expenditures (EE)	0
	Total	\$ 0

Description: During the course of the school year, the School Department allows principals and department administrators to move funds across statutory categories within their budgets to better meet their educational needs. The following transfers are related to these re-allocations in school and department budgets.

1. School Improvement Plan (SIP) and Professional Development Plan (PDP) Transfers: The adopted FY16-17 budget included funding for school improvement plans and professional development plans for all schools. The original budget included these funds in the Salaries & Wages (SW), Other Ordinary Maintenance (OOM), and Travel & Training (TT) categories based on previous historical expenditure patterns, pending the submission of detailed SIP and PDP budget plans from Principals to the Deputy and Assistant Superintendents for approval. Once approved, the funds are administratively transferred within school budgets into the categories specified by Principals, and the statutory transfer is then submitted to School Committee. The net total of these transfers is: SW: (\$68,653); OOM: \$86,573; TT: (\$17,920).
2. School and Department Operating Transfers: Various schools and departments request operating budget transfers within their own budgets during the year to support their programs. These are processed administratively to facilitate timely action on requisitions or positions, and are accumulated for statutory transfers. The attached worksheet details, by accountable unit, these transfers and a brief description. Many of the small transfers are to expedite purchases by schools and departments that have sent requisitions to Purchasing. The net total of these transfers is: SW: (\$33,490); OOM: \$987; TT: \$32,504.
3. System-wide: Expenses for special education out of district tuition are greater than anticipated. The net total of transfers requested to fund these expenses is: SW: (\$600,000); OOM: \$600,000.

Supporting Data: FY2016-17 Adopted Budget

Respectfully submitted,

Kenneth N. Salim, Ed.D.
Superintendent of Schools

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Item	Date	Originating School/Dept	AU	General Fund Sal./Wage	General Fund OOM	General Fund TT	General Fund EE	Total	Description
Adopted General Fund Statutory Totals:									
				142,145,637	28,909,787	1,009,477	729,079	172,793,980.00	
	12/06/16	Statutory Trf		(702,144)	687,560	14,584	-	-	
				141,443,493	29,597,347	1,024,061	729,079	172,793,980.00	
12	07/20/16	CSUS	7	2,000	2,000	(4,000)			Reallocation to support approved Professional Development Plan
16	07/26/16	King Open	18	8,600		(8,600)			Reallocation to support approved Professional Development Plan
20	08/24/16	Morse	20		1,000	(1,000)			Reallocation to support approved Professional Development Plan
23	08/30/16	Amigos	15		850	(850)			Reallocation to support approved Professional Development Plan
28	09/06/16	Baldwin	10		1,000	(1,000)			Reallocation to support approved Professional Development Plan
34	09/15/16	Morse	20	1,000	(1,000)				Reallocation to support approved Professional Development Plan
35	09/16/16	ELA	40	3,000	(3,000)				Reallocation to support approved Professional Development Plan
36	09/20/16	Haggerty	13	6,575		(6,575)			Reallocation to support approved Professional Development Plan
40	09/23/16	CSUS	7	(1,121)	1,121				Reallocation to support approved Professional Development Plan
43	09/27/16	Peabody	21		440	(440)			Reallocation to support approved Professional Development Plan
56	10/18/16	King	17		4,669	(4,669)			Reallocation to support approved Professional Development Plan
59	10/21/16	CRLS	30		12,550	(12,550)			Reallocation to support approved Professional Development Plan
61	10/25/16	King	17	680		(680)			Reallocation to support approved Professional Development Plan
62	10/27/16	CSUS	7		(5)	5			Reallocation to support approved Professional Development Plan
67	11/02/16	Putnam	8		2,029	(2,029)			Reallocation to support approved Professional Development Plan
71	11/03/16	Peabody	21		(440)	440			Reallocation to support approved Professional Development Plan
3	07/20/16	CSUS	7	6,000	(5,000)	(1,000)			Reallocation to support approved School Improvement Plan
4	07/20/16	Graham & Parks	25	6,000	(5,000)	(1,000)			Reallocation to support approved School Improvement Plan
5	07/20/16	Baldwin	10	5,375	(4,375)	(1,000)			Reallocation to support approved School Improvement Plan
6	07/20/16	Peabody	21	6,000	(5,000)	(1,000)			Reallocation to support approved School Improvement Plan
11	07/20/16	KLO	27	3,974	(2,974)	(1,000)			Reallocation to support approved School Improvement Plan
13	07/21/16	Amigos	15	946	54	(1,000)			Reallocation to support approved School Improvement Plan
15	07/26/16	RAUS	6	(12,038)	9,000	3,038			Reallocation to support approved School Improvement Plan
18	08/24/16	King	17	1,013	(1,013)				Reallocation to support approved School Improvement Plan
19	08/24/16	Morse	20	2,558	(2,558)				Reallocation to support approved School Improvement Plan
21	08/24/16	King Open	18	6,000	(5,000)	(1,000)			Reallocation to support approved School Improvement Plan
24	08/30/16	Cambport	28	(10,551)	11,551	(1,000)			Reallocation to support approved School Improvement Plan
25	09/01/16	Tobin	23	(17,709)	4,709	13,000			Reallocation to support approved School Improvement Plan
29	09/07/16	Haggerty	13	(16,240)	7,000	9,240			Reallocation to support approved School Improvement Plan
30	09/07/16	Klo	27	(5,400)	5,400				Reallocation to support approved School Improvement Plan
42	09/27/16	Cambport	28	5,700	(5,700)				Reallocation to support approved School Improvement Plan
48	10/11/16	CRLS	30	(7,070)		7,070			Reallocation to support approved School Improvement Plan
49	10/11/16	CRLS	30	(47,250)	47,250				Reallocation to support approved School Improvement Plan
50	10/11/16	CRLS	30	(1,000)	1,000				Reallocation to support approved School Improvement Plan
54	10/18/16	CRLS	30	(7,901)	7,901				Reallocation to support approved School Improvement Plan



Item	Date	Originating School/Dept	AU	General Fund Sal./Wage	General Fund OOM	General Fund TT	General Fund EE	Total	Description
57	10/18/16	KLO	27	2,525	(2,525)			-	Reallocation to support approved School Improvement Plan
58	10/21/16	PAUS	8	(27,018)	11,443	15,575		-	Reallocation to support approved School Improvement Plan
66	10/31/16	KLO	27	(499)	499			-	Reallocation to support approved School Improvement Plan
77	11/14/16	Tobin	23	5,000	(5,000)			-	Reallocation to support approved School Improvement Plan
80	11/18/16	various		9,917	(1,303)	(8,614)		-	PD Subs Oct 16
75	11/09/16	various		2,280	(2,280)			-	PD Subs Sept 16
		Sub Total SIP/PDP		(68,653)	86,573	(17,920)		-	
73	11/08/16	Family Engagement	90	2,000	(2,000)			-	To fund service agreement (temp salaries)
8	07/20/16	CSUS	7	2,450	(2,450)			-	To fund service agreement (temp salaries)
27	09/06/16	RAUS	6	3,200	(3,200)			-	To fund service agreement (temp salaries)
32	09/13/16	Cambport	28	2,400	(2,400)			-	To fund service agreement (temp salaries)
68	11/02/16	VPA	53	10,300	(10,300)			-	To fund service agreement (temp salaries)
72	11/07/16	VPA	53	1,750	(1,750)			-	To fund service agreement (temp salaries)
64	10/27/16	DSTL	93	5,935	(5,935)			-	To fund service agreement (temp salaries)
39	09/21/16	Plant Maint	83	6,641	(6,641)			-	To fund summer temp salaries semi 1670
46	09/30/16	Plant Maint	83	1,650	(1,650)			-	To fund summer temp salaries semi 1671
45	09/30/16	ELA	40		(220)	220		-	To fund payment voucher semi 1671
37	09/21/16	ELA	40		(7,500)	7,500		-	To fund payment vouchers semi 1670
38	09/21/16	Haggerty	13	(317)		317		-	To fund payment vouchers semi 1670
78	11/16/16	Legal	86	110	(110)			-	To fund custodial OT for bargaining
1	07/19/16	World Language	44		182	(182)		-	To fund OOM purchase order
2	07/20/16	World Language	44		3,979	(3,979)		-	To fund OOM purchase order
26	09/02/16	School Committee	97		1,962	(1,962)		-	To fund OOM purchase order
47	10/05/16	School Committee	97		41	(41)		-	To fund OOM purchase order
76	11/14/16	OSS	52	(27,609)	27,609			-	To fund OOM purchase orders
79	11/16/16	Health and Phys Ed	60		(5,000)	5,000		-	To fund TT purchase order
7	07/20/16	Science	42		(45)	45		-	To fund TT purchase order
14	07/21/16	OSS	52		(270)	270		-	To fund TT purchase order
17	08/23/16	Security	67		(11)	11		-	To fund TT purchase order
31	09/07/16	World Language	44		132	(132)		-	To fund TT purchase order
33	09/14/16	ELA	40		(100)	100		-	To fund TT purchase order
41	09/26/16	Science	42		(285)	285		-	To fund TT purchase order
52	10/13/16	ELA	40		(3,737)	3,737		-	To fund TT purchase order
53	10/14/16	Family Resource Cente	65		(4,000)	4,000		-	To fund TT purchase order
55	10/18/16	Transportation	85		(200)	200		-	To fund TT purchase order
60	10/25/16	Math	48	(4,000)		4,000		-	To fund TT purchase orders
63	10/27/16	ELLP	58		(1,600)	1,600		-	To fund TT purchase orders
65	10/28/16	ELA	40		(249)	249		-	To fund TT purchase orders
70	11/03/16	Morse	20		(245)	245		-	To fund TT purchase orders
74	11/09/16	CSUS	7	(4,000)		4,000		-	To fund TT purchase orders



