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CAMBRIDGE PUBLIC SCHOOLS

159 THORNDIKE STREET, CAMBRIDGE, MASSACHUSETTS 02141



June 21, 2016

TO THE HONORABLE MEMBERS OF THE SCHOOL COMMITTEE:

CONTRACT AWARD: Translation Services

RECOMMENDATION: That the School Committee award a contract to the following vendor for Translation Services; funds to be provided from the General Fund. Procurement procedures for this contract have complied with Chapter 30B of the laws of the Commonwealth of Massachusetts.

<u>Contractor</u>	<u>Period of Contract</u>	<u>Amount</u>
Baystate Interpreters, Inc. 55 Lake Street Gardner, MA 01440	7/1/16 – 6/30/17	\$100,000.00

DESCRIPTION: This contract is for Translation & Interpretation Services as required for the Office of Student Services.

SUPPORTING DATA: RULES OF THE SCHOOL COMMITTEE: Chapter III, Section 12... "motions calling for the appropriation or expenditure of money shall require the affirmative vote of four members."

BUDGET REFERENCES:

ACCOUNT:	53808	Translation Services
FUND:	15000	General Fund
ORG:	852375	Office of Student Services/Management & Supervision
PROJ:		

Respectfully Submitted,

Jeffrey M. Young
Jeffrey M. Young, Ed.D.
Superintendent of Schools

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CAMBRIDGE PUBLIC SCHOOLS

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159 THORNDIKE STREET, CAMBRIDGE, MASSACHUSETTS 02141

June 21, 2016

TO THE HONORABLE MEMBERS OF THE SCHOOL COMMITTEE:

CONTRACT AWARD: Neuropsychological Evaluations

RECOMMENDATION: That the School Committee award a contract to the following vendor for comprehensive neuropsychological evaluations; funds to be provided from the General Fund. Procurement procedures for this contract have complied with Chapter 30B of the laws of the Commonwealth of Massachusetts.

<u>Contractor</u>	<u>Period of Contract</u>	<u>Amount</u>
Cambridge Ctr for Neuropsychology and Learning 2464 Massachusetts Ave #129 Cambridge, MA 02140	7/1/16 – 6/30/17	\$160,000.00

DESCRIPTION: This contract is for comprehensive neuropsychological evaluations as requested by the Office of Student Services.

SUPPORTING DATA: RULES OF THE SCHOOL COMMITTEE: Chapter III, Section 12... "motions calling for the appropriation or expenditure of money shall require the affirmative vote of four members."

BUDGET REFERENCES:

ACCOUNT:	55107	Instructional Services
FUND:	15000	General Fund
ORG:	852360	Office of Student Services/Mental Health
PROJ:		

Respectfully Submitted,

Jeffrey M. Young, Ed.D.
Superintendent of Schools

CAMBRIDGE PUBLIC SCHOOLS

159 THORNDIKE STREET, CAMBRIDGE, MASSACHUSETTS 02141

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June 21, 2016

TO THE HONORABLE MEMBERS OF THE SCHOOL COMMITTEE:

CONTRACT AWARD: Assessment, Diagnostic & Liaison Services

RECOMMENDATION: That the School Committee award a contract to the following vendor for assessment services; funds to be provided from the General Fund. Procurement procedures for this contract have complied with Chapter 30B of the laws of the Commonwealth of Massachusetts.

<u>Contractor</u>	<u>Period of Contract</u>	<u>Amount</u>
Cambridge Health Alliance 1493 Cambridge St. Macht Bldg., Room 306 Cambridge, MA 02139	7/1/16 – 6/30/17	\$100,000.00

DESCRIPTION: This contract is for assessments, diagnostic consultation and hospital liaison services as assigned by the Office of Student Services.

SUPPORTING DATA: RULES OF THE SCHOOL COMMITTEE: Chapter III, Section 12... "motions calling for the appropriation or expenditure of money shall require the affirmative vote of four members."

BUDGET REFERENCES:

ACCOUNT: 55107 Instructional Services
FUND: 15000 General Funds
ORG: 852360 Office of Student Services/Mental Health
PROJ:

Respectfully Submitted,

Jeffrey M. Young, Ed.D.
Superintendent of Schools

CS

CAMBRIDGE PUBLIC SCHOOLS

159 THORNDIKE STREET, CAMBRIDGE, MASSACHUSETTS 02141

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June 21, 2016

TO THE HONORABLE MEMBERS OF THE SCHOOL COMMITTEE:

CONTRACT AWARD: Special Education Services

RECOMMENDATION: That the School Committee award a contract to the following vendor for Special Education Services; funds to be provided from the General Fund. Procurement procedures for this contract have complied with Chapter 30B of the laws of the Commonwealth of Massachusetts.

<u>Contractor</u>	<u>Period of Contract</u>	<u>Amount</u>
Clinical Solutions 100 Cummings Center Suite 341-H Beverly, MA 01915	7/1/16 – 6/30/17	\$145,000.00

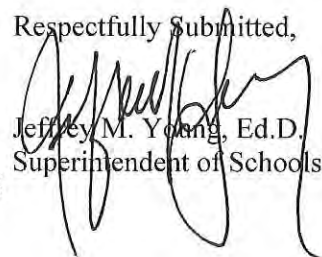
DESCRIPTION: This contract is for home-based Applied Behavior Analysis Services as required by Individual Education Plans.

SUPPORTING DATA: RULES OF THE SCHOOL COMMITTEE: Chapter III, Section 12... "motions calling for the appropriation or expenditure of money shall require the affirmative vote of four members."

BUDGET REFERENCES:

ACCOUNT:	55107	Instructional Services
FUND:	15000	General Fund
ORG:	852325	Office of Student Services/Behavior Management
PROJ:		

Respectfully Submitted,

CS

Jeffrey M. Young, Ed.D.
Superintendent of Schools

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CAMBRIDGE PUBLIC SCHOOLS

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159 THORNDIKE STREET, CAMBRIDGE, MASSACHUSETTS 02141

June 21, 2016

TO THE HONORABLE MEMBERS OF THE SCHOOL COMMITTEE:

CONTRACT AWARD: Tutoring Services

RECOMMENDATION: That the School Committee award a contract to the following vendor for Tutoring Services; funds to be provided from the General Fund. Procurement procedures for this contract have complied with Chapter 30B of the laws of the Commonwealth of Massachusetts.

<u>Contractor</u>	<u>Period of Contract</u>	<u>Amount</u>
Education, Inc. P. O. Box 3345 Plymouth, MA 02478	7/1/16 – 6/30/17	\$40,000.00

DESCRIPTION: This contract is for provision of home and hospital tutoring as assigned by the Office of Student Services.

SUPPORTING DATA: RULES OF THE SCHOOL COMMITTEE: Chapter III, Section 12... "motions calling for the appropriation or expenditure of money shall require the affirmative vote of four members."

BUDGET REFERENCES:

ACCOUNT:	55107	Instructional Services
FUND:	15000	General Fund
ORG:	852310	Office of Student Services/Home Instruction/Home Tutoring
PROJ:		

Respectfully Submitted,

Jeffrey M. Young, Ed.D.
Superintendent of Schools

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CAMBRIDGE PUBLIC SCHOOLS

159 THORNDIKE STREET, CAMBRIDGE, MASSACHUSETTS 02141

June 21, 2016

TO THE HONORABLE MEMBERS OF THE SCHOOL COMMITTEE:

CONTRACT AWARD: Contract Staffing Services

RECOMMENDATION: That the School Committee award a contract to the following vendor for contract staffing services as required by the Office of Student Services; funds to be provided from the General Fund. Procurement procedures for this contract have complied with Chapter 30B of the laws of the Commonwealth of Massachusetts.

<u>Contractor</u>	<u>Period of Contract</u>	<u>Amount</u>
Delta T Group 233 Needham St, Suite 512 Newton, MA 02461	7/1/16 – 6/30/17	\$120,000.00

DESCRIPTION: This contract is for the provision of certified professionals to fill school-based vacancies of Office of Student Services on a temporary basis as required in students' Individual Education Plans (IEPs). The service is utilized on an interim basis when a need is immediate and/or when a qualified candidate is not able to be identified through the job posting/hiring process.

SUPPORTING DATA: RULES OF THE SCHOOL COMMITTEE: Chapter III, Section 12..."motions calling for the appropriation or expenditure of money shall require the affirmative vote of four members."

BUDGET REFERENCES:

ACCOUNT:	55107	Instructional Services
FUND:	15000	General Fund
ORG:	852355/	Office of Student Services, Medical
	852340	Services/Self-Contained Instruction

PROJ:

Respectfully Submitted,

Jeffrey M. Young, Ed.D.
Superintendent of Schools

CS

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CAMBRIDGE PUBLIC SCHOOLS

159 THORNDIKE STREET, CAMBRIDGE, MASSACHUSETTS 02141



June 21, 2016

TO THE HONORABLE MEMBERS OF THE SCHOOL COMMITTEE:

CONTRACT AWARD: Provision of Certified Nursing Assistant (CNA)/Health Aide

RECOMMENDATION: That the School Committee award a contract to the following vendor for the provision of CNA/Health Aide; funds to be provided from the General Fund. Procurement procedures for this contract have complied with Chapter 30B of the laws of the Commonwealth of Massachusetts.

<u>Contractor</u>	<u>Period of Contract</u>	<u>Amount</u>
All Star Staffing 15 Court Square Boston, MA 02180	7/1/16 - 6/30/17	\$40,000.00

DESCRIPTION: This contract is for the provision of a CNA/Health Aide to provide assistance as directed by the Office of Student Services.

SUPPORTING DATA: RULES OF THE SCHOOL COMMITTEE: Chapter III, Section 12..."motions calling for the appropriation or expenditure of money shall require the affirmative vote of four members."

BUDGET REFERENCES:

ACCOUNT:	55107	Instructional Services
FUND:	15000	General Fund
ORG:	852360	Office of Special Education Mental Health/Diagnostic

Respectfully Submitted,

Jeffrey M. Young, Ed.D
Superintendent of Schools

CAMBRIDGE PUBLIC SCHOOLS

159 THORNDIKE STREET, CAMBRIDGE, MASSACHUSETTS 02141

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June 21, 2016

TO THE HONORABLE MEMBERS OF THE SCHOOL COMMITTEE:

CONTRACT AWARD: Student Services

RECOMMENDATION: That the School Committee award a contract to the following vendor for direct student services; funds to be provided from the General Fund. Procurement procedures for this contract have complied with Chapter 30B of the laws of the Commonwealth of Massachusetts.

<u>Contractor</u>	<u>Period of Contract</u>	<u>Amount</u>
Easter Seals Massachusetts 484 Main Street Worcester, MA 01608	7/1/16 – 6/30/17	\$100,000.00

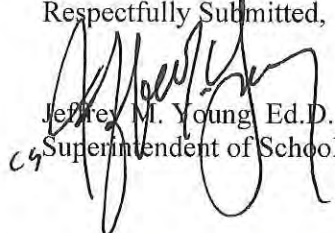
DESCRIPTION: This contract is for Occupational Therapy, Physical Therapy and Speech Language Pathology services as outlined in students' Individual Education Plans.

SUPPORTING DATA: RULES OF THE SCHOOL COMMITTEE: Chapter III, Section 12..."motions calling for the appropriation or expenditure of money shall require the affirmative vote of four members."

BUDGET REFERENCES:

ACCOUNT:	55107	Instructional Services
FUND:	15000	General Fund
ORG:	852315	Office of Student Services/Occupational & Physical Therapy
PROJ:		

Respectfully Submitted,


Jeffrey M. Young, Ed.D.
Superintendent of Schools

CAMBRIDGE PUBLIC SCHOOLS

159 THORNDIKE STREET, CAMBRIDGE, MASSACHUSETTS 02141

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June 21, 2016-REVISED

TO THE HONORABLE MEMBERS OF THE SCHOOL COMMITTEE:

CONTRACT AWARD: Student Information System for Cambridge Public Schools

RECOMMENDATION: That the School Committee award a contract to the following vendor for a student information system; funds to be provided from the General Fund budget, Chapter 30B of the laws of the Commonwealth of Massachusetts having been complied with.

<u>Contractor</u>	<u>Period of Contract</u>	<u>Amount</u>
Follett Software Co/X2 Development Corp 75 Sargent William B Terry Drive, Suite 220 Hingham, MA 02043	7/01/16 – 6/30/17	\$79,855.00

DESCRIPTION: This contract is for the Aspen student information system that includes teacher, administrator, student and parent interfaces; teacher gradebook; master scheduler builder; library management system; and full interactive reporting. A detailed description is attached.

SUPPORTING DATA: RULES OF THE SCHOOL COMMITTEE: Chapter III, Section 12... "motions calling for the appropriation or expenditure of money shall require the affirmative vote of four members."

BUDGET REFERENCES:

ACCOUNT:	55804	Computer Software
FUND:	15000	General Fund
ORG:	892780	Computer Operations
PROJ:		

Respectfully Submitted,

Jeffrey M. Young, Ed.D.
Superintendent of Schools

CS

SUPPLEMENTAL INFORMATION: Follett Contract

Number	Description	Cost
1	ASPEN Annual Licensing & Maintenance	\$55,856
1	Destiny Library Automation Implementation	\$23,999
	GRAND TOTAL	\$79,855

ASPEN Licensing

ASPEN (X2) is the core student information system employed by the school department to manage all student data including but not limited to; enrollment, schedules, demographics, grades, assessments, reporting, program enrollment, discipline, learning management and student and parent portal services etc... ASPEN (X2) has been used for this purpose since the summer of 2013.

The fees being charged are the annual licensing and maintenance fee for the current system

Destiny Library Automation

After extensive research, Destiny was chosen as the best solution to meet district's library automation needs.

Four years ago, Cambridge Public Schools (CPS) procured Follett's Aspen X2 student information system, through a competitive bidding process. Aspen X2 was and is intended to be the district's core student information system with add on modules for additional functionality when available. Subsequent to that, CPS procured Follett's Aspen Instructional Management System (IMS) as an additional Aspen X2 module since it integrated tightly with the Aspen X2 software for curriculum development and management in support of student learning. CPS has also been using Follett Shelf as a source of books and electronic media for students.

Follett Destiny is a comprehensive library management system designed to manage not only inventory and circulation management, but also student engagement. It is the only product that has been integrated at the source with Follett's Aspen X2 student information system and IMS, allowing the library media center to function as an extension of the curriculum. Follett's single sign on model, and internal data synchronization provides a seamless software entity where teachers and students assign and access resources through a common portal. In addition, referrals and assignments in one portion of the system have direct impact on the others, including Destiny. This extends to catalog searches, ebook borrowing, digital research/database resources, and resource acquisition. No other library management product on the market comes close to this depth of integration.

The implementation costs above include the first year annual licensing fee. Ongoing following years the price will be less than the current solution that be being phased out.

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CAMBRIDGE PUBLIC SCHOOLS

159 THORNDIKE STREET, CAMBRIDGE, MASSACHUSETTS 02141

June 21, 2016

TO THE HONORABLE MEMBERS OF THE SCHOOL COMMITTEE:

CONTRACT AWARD: Home Based Behavioral Services

RECOMMENDATION: That the School Committee award a contract to the following vendor for Student Services; funds to be provided from the General Fund. Procurement procedures for this contract have complied with Chapter 30B of the laws of the Commonwealth of Massachusetts.

<u>Contractor</u>	<u>Period of Contract</u>	<u>Amount</u>
Integrated Learning Academy 109 Oak St., Suite G-10 Newton, MA 02464	7/1/16 – 6/30/17	\$145,000.00

DESCRIPTION: This contract is for Home Based Behavioral Services to foster generalization and training activities of daily living as outlined in the student's IEP.

SUPPORTING DATA: RULES OF THE SCHOOL COMMITTEE: Chapter III, Section 12..."motions calling for the appropriation or expenditure of money shall require the affirmative vote of four members."

BUDGET REFERENCES:

ACCOUNT:	55107	Instructional Services
FUND:	15000	General Fund
ORG:	852360	Office of Student Services/Mental Health
PROJ:		

Respectfully Submitted,

Jeffrey M. Young, Ed.D.
Superintendent of Schools

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CAMBRIDGE PUBLIC SCHOOLS

159 THORNDIKE STREET, CAMBRIDGE, MASSACHUSETTS 02141

June 21, 2016

TO THE HONORABLE MEMBERS OF THE SCHOOL COMMITTEE:

CONTRACT AWARD: Specialized Student Support Services

RECOMMENDATION: That the School Committee award a contract to the following vendor for the provision of specialized student services as required by students' Individual Education Programs (IEP); funds to be provided from the General Fund. Procurement procedures for this contract have complied with Chapter 30B of the laws of the Commonwealth of Massachusetts.

<u>Contractor</u>	<u>Period of Contract</u>	<u>Amount</u>
Perkins School for the Blind 175 North Beacon Street Watertown, MA 02474	7/1/16 – 6/30/17	\$40,000.00

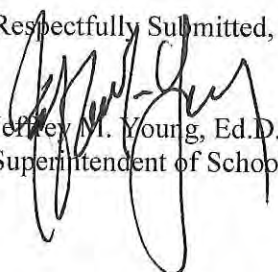
DESCRIPTION: This contract is for direct, consultation and assessment vision services as indicated in students' IEPs.

SUPPORTING DATA: RULES OF THE SCHOOL COMMITTEE: Chapter III, Section 12... "motions calling for the appropriation or expenditure of money shall require the affirmative vote of four members."

BUDGET REFERENCES:

ACCOUNT: 55107 Instructional Services
 FUND: 15000 General Fund
 ORG: 852360 Office of Student Services/Mental Health/Diagnostic
 PROJ:

Respectfully Submitted,


 Jeffrey M. Young, Ed.D.
 Superintendent of Schools

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CAMBRIDGE PUBLIC SCHOOLS

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159 THORNDIKE STREET, CAMBRIDGE, MASSACHUSETTS 02141

June 21, 2016

TO THE HONORABLE MEMBERS OF THE SCHOOL COMMITTEE:

CONTRACT AWARD: Computer Hardware

RECOMMENDATION: That the School Committee award a contract to the following vendor for computer hardware; funds to be provided from the General Fund. Procurement procedures for this contract have complied with Chapter 30B of the laws of the Commonwealth of Massachusetts.

<u>Contractor</u>	<u>Period of Contract</u>	<u>Amount</u>
PJ Systems d/b/a HiQ Computers 477 Riverside Avenue Medford, MA 02155	7/1/16 – 6/30/17	\$50,000.00

DESCRIPTION: This contract is for computer hardware. Please see attached for a more detailed description.

SUPPORTING DATA: RULES OF THE SCHOOL COMMITTEE: Chapter III, Section 12...”motions calling for the appropriation or expenditure of money shall require the affirmative vote of four members.”

BUDGET REFERENCES:

ACCOUNT:	55101	Educational Supplies
FUND:	15000	General Fund
ORG:	851117	Educational Technology
PROJ:		

Respectfully Submitted,

Jeffrey M. Young
Jeffrey M. Young, Ed.D.
Superintendent of Schools

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SUPPLEMENTAL INFORMATION: HiQ Contract

Number	Description	Cost
1	Firewall Upgrade	\$23,000
1	Virtual Server Annual Licensing	\$4,000
1	Virtual Server Annual Maintenance	\$4,000
12 to 15	Administrator Replacement desktop/laptops	\$15,000
	Additional Server & Computer hardware throughout year	\$4,000
	GRAND TOTAL	\$50,000

Firewall Upgrade

This is an upgrade to the hardware (redundant hardware) for the current CPS firewall to improve bandwidth performance.

Virtual Server Licensing & Maintenance

The additional virtual Server (VM Ware) licensing will provide additional capacity needed to virtualize all remaining stand alone servers. The annual maintenance fees are recurring software maintenance on the virtual environment.

Administrative Replacement devices

As part of the CPS annual computer refresh cycle a portion of all administrative devices are replaced.

Additional Hardware

Throughout the year additional components will be required to maintain the overall operational health of the server environment.



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June 21, 2016

TO THE HONORABLE MEMBERS OF THE SCHOOL COMMITTEE:

GIFTS / MISCELLANEOUS RECEIPTS:

1. \$2,500.00 to the Cambridge Rindge and Latin School made from the AXA Foundation as a matching grant to a scholarship they awarded to a CRLS student. Funds will be used for professional development activities at the school.
2. \$508.06 to the Cambridge Rindge and Latin School made from an individual donor to support the English Language Learner Department's Prize Day Program.
3. \$440.00 to the Cambridge Rindge and Latin School made from the Shady Hill School in support of the Educators of Color Conference.
4. \$200.00 to the Cambridge Rindge and Latin School made from Target's Take Charge of Education program for the general support of the school.
5. \$40.00 to the Cambridge Rindge and Latin School made from an individual donor in support of the Educators of Color Conference.
6. An in-kind donation of field hockey equipment including 24 field hockey sticks, 24 balls, 24 pairs of shin guards, 12 mini cones, a curriculum book and an equipment bag made from USA Field Hockey to the Cambridge Rindge and Latin School Athletics program. The equipment will be used to support a new intramural field hockey club launching at CRLS in the fall of 2016.

RECOMMENDATION: That the School Committee accept and approve the above receipts as described.

SUPPORTING DATA: RULES OF THE SCHOOL COMMITTEE: Chapter III, Section 19, Acceptance of Grants for Expenditure. Pursuant to the provisions of M.G.L.c.44 & 53A, the Superintendent or his/her designee may submit applications for grants or gifts from federal, state, charitable foundation, private corporation or individual. Grant or gift awards for educational purposes must be submitted to the School Committee for acceptance and approval prior to expenditure.

Respectfully submitted,

Jeffrey V. Young
Jeffrey V. Young, Ed.D.
Superintendent of Schools

CAMBRIDGE PUBLIC SCHOOLS

159 THORNDIKE STREET, CAMBRIDGE, MASSACHUSETTS 02141

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June 21, 2016

TO THE HONORABLE MEMBERS OF THE SCHOOL COMMITTEE:

GRANT AWARD: **FY16 USDA Fresh Fruit & Vegetable Program (SC16858) Increase**

RECOMMENDATION: That the School Committee accept and approve the grant award below in the amount and for the period indicated.

Amount: \$30,084.00 (increase of \$1,626) Period: 9/1/2015 – 6/30/2016
Source: Federal thru State, Competitive Administrator: Mellissa Honeywood

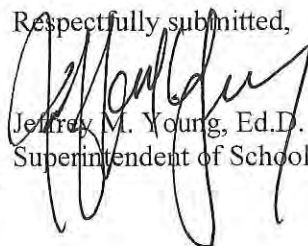
Expense Category	FY15 Budget	FY15 FTE	FY16 Budget	FY16 FTE
Permanent Salaries & Benefits	-	-	-	-
Temporary Salaries	\$9,705.00		\$9,705.00	
Other Expenses (Food)	\$20,520.00		\$20,379.00	
Total	\$30,225.00	-	\$30,084.00	-

Description:

Funded by the US Department of Agriculture, this grant provides for fresh fruit and vegetable snacks to be served in the early afternoon, 5 days a week, to the students at the Fletcher-Maynard and Kennedy Longfellow schools. The grant supports food purchases and temporary salaries for staff to prepare and distribute the fruits and vegetables. The increase will be utilized to fund additional food purchases.

SUPPORTING DATA: RULES OF THE SCHOOL COMMITTEE: Chapter III, Section 19, Acceptance of Grants for Expenditure. Pursuant to the provisions of M.G.L.c.44 & 53A, the Superintendent or his/her designee may submit applications for grants or gifts from federal, state, charitable foundation, private corporation or individual. Grant or gift awards for educational purposes must be submitted to the School Committee for acceptance and approval prior to expenditure.

Respectfully submitted,


Jeffrey M. Young, Ed.D.
Superintendent of Schools

CS