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May 5, 2015

To The Honorable Members of the School Committee:

FY 2015 General Fund Budget Statutory Transfers

Recommendation: That the School Committee approves the following transfer of appropriations between statutory categories within the FY 2015 General Fund Budget:

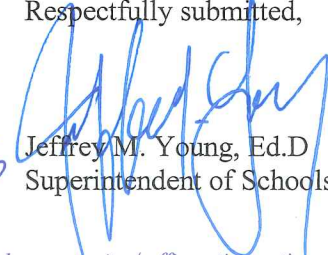
Account Code Range	Statutory Category	Increase/(Decrease)
51000-51999	Salaries, Wages and Benefits	(\$144,499)
52000-55999	Other Ordinary Maintenance	(\$29,598)
57000-57999	Travel and Training	\$174,097
58000-58999	Extraordinary Expenditures	<u>N/A</u>
	<b>Net Change to FY 2015 General Fund Budget</b>	<b>\$0</b>

Description: During the course of the school year, the School Department allows principals and department administrators to move funds across statutory categories within their budgets to better meet their educational needs. The following transfers are related to these re-allocations in school and department budgets.

1. **School Improvement Plan and Professional Development Transfers:** The adopted FY 2015 budget included funding for School Improvement Plans and Professional Development Plans for all schools. The original budget allocated these funds in the Salaries & Wages, Other Ordinary Maintenance, and Travel & Training categories based on previous historical expenditure patterns, pending the submission of detailed budget proposals from Principals to the Deputy Superintendent of Teaching and Learning and the Assistant Superintendents of Elementary Education and Curriculum and Instruction for approval. Once approved, the funds are administratively transferred within school budgets to the categories specified by Principals' budget plan, and the statutory transfer is then submitted to School Committee. The net total of these transfers is: Salaries & Wages- (\$18,806) Other Ordinary Maintenance – \$4,254 Travel and Training – \$14,552.
2. **School and Department Operating Transfers:** Various schools and departments request operating budget transfers within their budgets during the year to support their programs. These are processed administratively to facilitate timely action on requisitions or service agreements, and are accumulated for statutory transfers. Many of the small transfers are to expedite purchases by schools and departments that have sent requisitions to the Purchasing Department. The net total of these transfers is: Salary and Wages – (\$125,694) Other Ordinary Maintenance – (\$33,852), Travel and Training – \$159,545.

Supporting Data: FY 2015 Adopted Budget Attachment

Respectfully submitted,

*CS*  
  
 Jeffrey M. Young, Ed.D  
 Superintendent of Schools

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Item	Date	School/Dept	AU	Sal./Wage	OOM	TT	EE	Total	Description
<b>Adopted General Fund Statutory Totals:</b>				129,535,265	25,323,280	1,035,875	775,215	156,669,635	
	02/24/15	Statutory Trf		35,203	75,468	(102,671)	(8,000)	-	
	05/05/15	Statutory Trf		(144,499)	(29,598)	174,097	-	-	
				129,425,969	25,369,150	1,107,301	767,215	156,669,635	
125	02/27/15	Baldwin	10	(339)		339		-	Reallocation to support Professional Development Plan
136	03/11/15	CRLS	30		(7,890)	7,890		-	Reallocation to support Professional Development Plan
137	03/12/15	Amigos	15		(354)	354		-	Reallocation to support Professional Development Plan
157	04/07/15	Graham & Parks	25	(1,246)		1,246		-	Reallocation to support Professional Development Plan
158	04/07/15	Graham & Parks	25		(3,000)	3,000		-	Reallocation to support Professional Development Plan
178	04/24/15	Haggerty	13	(875)		875		-	Reallocation to support Professional Development Plan
179	04/27/15	Amigos	15	1,235	(1,235)			-	Reallocation to support Professional Development Plan
124	02/26/15	KLO	27		(1,170)	1,170		-	Reallocation to support School Improvement Plan
128	03/02/15	RAUS	6	(678)		678		-	Reallocation to support School Improvement Plan
135	03/11/15	CRLS	30	(103)	103			-	Reallocation to support School Improvement Plan
153	03/31/15	Cambport	28	(17,000)	17,000			-	Reallocation to support School Improvement Plan
162	04/14/15	King	17		1,000	(1,000)		-	Reallocation to support School Improvement Plan
177	04/24/15	Graham & Parks	25	200	(200)			-	Reallocation to support School Improvement Plan
		<b>Sub Total</b>		<b>(18,806)</b>	<b>4,254</b>	<b>14,552</b>	<b>-</b>	<b>-</b>	
139	03/18/15	OSS	52		(16,571)			(16,571)	Transfer to cover aide position at RAUS
139	03/18/15	RAUS	6	12,747				12,747	Transfer to fund aide position at RAUS
139	03/18/15	Systemwide	99	3,824				3,824	Transfer to fund aide position at RAUS
123	02/24/15	Athletics	49		925	(925)		-	Transfer to fund cost of athletic officials
156	04/06/15	CRLS	30	(2,750)	(1,000)	3,750		-	Transfer to fund AVID Conference expenses
132	03/11/15	Math	48		(600)	600		-	Transfer to fund conference expenses
134	03/11/15	SAA	69		(2,500)			(2,500)	Transfer to fund conference expenses
134	03/11/15	Tobin	23			2,500		2,500	Transfer to fund conference expenses
148	03/27/15	Bilingual	58		(1,193)	1,193		-	Transfer to fund conference expenses
149	03/27/15	Family Eng	90		(2,232)	2,232		-	Transfer to fund conference expenses
150	03/30/15	RSTA	73		(7)	7		-	Transfer to fund conference expenses
151	03/30/15	Math	48		(264)	264		-	Transfer to fund conference expenses
166	04/16/15	OSS	52	(18,400)	18,400			-	Transfer to fund contract with Easter Seals
138	03/13/15	Sch Comm	97		500	(500)		-	Transfer to fund food expenses
163	04/14/15	History	43		(1)	1		-	Transfer to fund postage (form 20)
167	04/16/15	History	43		(60)	60		-	Transfer to fund postage (form 20)
141	03/25/15	various		2,950		(2,950)		-	Transfer to fund cost of subs for professional development
142	03/25/15	PAUS	8	1,090	(1,090)			-	Transfer to fund cost of subs for professional development
154	04/06/15	VLUS	9	312		(312)		-	Transfer to fund cost of subs for professional development
155	04/06/15	Cambport	28	156		(156)		-	Transfer to fund cost of subs for professional development
143	03/26/15	various		1,402	(675)	(726)		-	Transfer to fund cost of subs for professional development
144	03/26/15	Graham & Parks	25	1,090		(1,090)		-	Transfer to fund cost of subs for professional development

Item	Date	School/Dept	AU	Sal./Wage	OOM	TT	EE	Total	Description
145	03/26/15	PAUS	8	623	(623)			-	Transfer to fund cost of subs for professional development
146	03/26/15	VPA	53	156		(156)		-	Transfer to fund cost of subs for professional development
118	02/19/15	Affirm Action	66		200	(200)		-	Transfer to fund balance of purchase order cost
119	02/19/15	Payroll	81		(305)	305		-	Transfer to fund balance of purchase order cost
120	02/20/15	Legal	86		(4,000)	4,000		-	Transfer to fund balance of purchase order cost
122	02/23/15	Payroll	81		(294)	294		-	Transfer to fund balance of purchase order cost
126	03/02/15	Affirm Action	66		32	(32)		-	Transfer to fund balance of purchase order cost
127	03/02/15	Plant Maint	83		(198)	198		-	Transfer to fund balance of purchase order cost
131	03/11/15	Bilingual	58		3	(3)		-	Transfer to fund balance of purchase order cost
168	04/17/15	Sch Comm	97		316	(316)		-	Transfer to fund balance of purchase order cost
169	04/17/15	Deputy Supt	93	(859)	484	375		-	Transfer to fund balance of purchase order cost
170	04/23/15	Plant Maint	83		(230)	230		-	Transfer to fund balance of purchase order cost
171	04/23/15	Sch Comm	97		19	(19)		-	Transfer to fund balance of purchase order cost
172	04/23/15	Finance	88		(190)	190		-	Transfer to fund balance of purchase order cost
173	04/23/15	Transportation	85		(200)	200		-	Transfer to fund balance of purchase order cost
174	04/23/15	Affirm Action	66		825	(825)		-	Transfer to fund balance of purchase order cost
175	04/23/15	Family Eng	90		350	(350)		-	Transfer to fund balance of purchase order cost
176	04/24/15	Sch Comm	97		59	(59)		(0)	Transfer to fund balance of purchase order cost
121	02/20/15	Deputy Supt	93	(2,100)	2,100			-	Transfer to fund balance of purchase order cost
164	04/14/15	OSS	52		3,252	(3,252)		-	Transfer to fund postage (form 20)
117	02/17/15	CRLS	30	2,000	(2,000)			-	Transfer to fund service agreement
130	03/03/15	Morse	20	1,600	(1,600)			-	Transfer to fund service agreement
133	03/11/15	SAA	69		(2,000)			(2,000)	Transfer to fund service agreement
133	03/11/15	Amigos	15	2,000				2,000	Transfer to fund service agreement
152	03/31/15	Peabody	21	1,200	(1,200)			-	Transfer to fund service agreement
159	04/08/15	CRLS	30		(10,750)	10,750		-	Transfer to fund workshop stipends
160	04/13/15	Science	42		(14,000)	14,000		-	Transfer to fund workshop stipends
129	03/02/15	Deputy Supt	93	(600)		600		-	Transfer to fund workshop stipends
147	03/26/15	SAA	69		(2,000)			(2,000)	Transfer to fund workshop stipends
147	03/26/15	world lang	44			2,000		2,000	Transfer to fund workshop stipends
140	03/24/15	Morse	20		391	(391)		-	Reallocation of school budget to purchase supplies
161	04/14/15	King	17		120	(120)		-	Reallocation of school budget to purchase supplies
165	04/16/15	OSS	23	(4,194)				(4,194)	Reallocation of budget Para hrs less
165	04/16/15	OSS	52	1,000	3,957			4,957	Reallocation of budget to fund contract
165	04/16/15	OSS	99	(763)				(763)	Reallocation of budget to fund service agreement
180	04/28/15	Systemwide	99	(128,177)		128,177		-	Transfer to damages account
		<b>Sub Total</b>		<b>(125,694)</b>	<b>(33,852)</b>	<b>159,545</b>	<b>-</b>	<b>(0)</b>	
		<b>Grand Total</b>		<b>(144,499)</b>	<b>(29,598)</b>	<b>174,097</b>	<b>-</b>	<b>(0)</b>	