

CAMBRIDGE PUBLIC SCHOOLS

159 THORNDIKE STREET, CAMBRIDGE, MASSACHUSETTS 02141

15-190



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August 11, 2015

TO THE HONORABLE MEMBERS OF THE SCHOOL COMMITTEE:

CONTRACT AWARD: Document Management Services

RECOMMENDATION: That the School Committee award a contract to the following vendor for Document Management Services; funds to be provided from the General Fund. Procurement procedures for this contract have complied with Chapter 30B of the laws of the Commonwealth of Massachusetts.

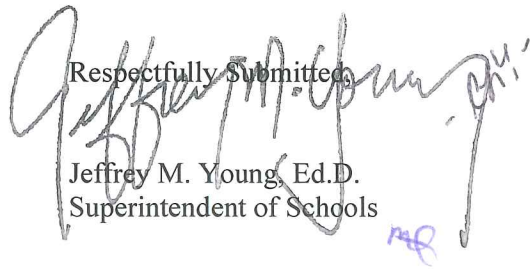
<u>Contractor</u>	<u>Period of Contract</u>	<u>Amount</u>
New England Archives Center 624 Hampden Street Holyoke, MA 01040-0470	7/1/15 – 6/30/16	\$55,123.20

DESCRIPTION: This contract is for document scanning services for Office of Student Services student files.

SUPPORTING DATA: RULES OF THE SCHOOL COMMITTEE: Chapter III, Section 12..."motions calling for the appropriation or expenditure of money shall require the affirmative vote of four members."

BUDGET REFERENCES:

ACCOUNT: 53404 Reproduction/Printing
FUND: 15000 General Fund
ORG: 852375 Office of Student Services Mgt & Supv.
PROJ:

Respectfully Submitted,

Jeffrey M. Young, Ed.D.
Superintendent of Schools