

CAMBRIDGE PUBLIC SCHOOLS

159 THORNDIKE STREET, CAMBRIDGE, MASSACHUSETTS 02141

15-167



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August 11, 2015

TO THE HONORABLE MEMBERS OF THE SCHOOL COMMITTEE:

CONTRACT AWARD: Response to Intervention Professional Development

RECOMMENDATION: That the School Committee award a contract to the following vendor for Professional Development; funds to be provided from the General Fund. Procurement procedures for this contract have complied with Chapter 30B of the laws of the Commonwealth of Massachusetts.

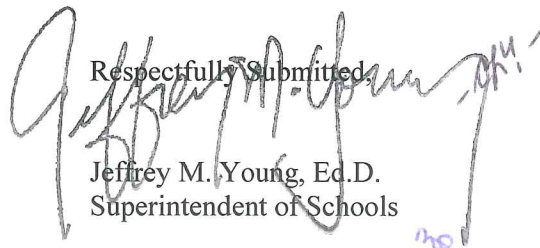
<u>Contractor</u>	<u>Period of Contract</u>	<u>Amount</u>
IDEAL Consulting Services, Inc. P.O. Box 3211 Westport, MA 02790	8/30/15 – 6/30/16	\$94,390.00

DESCRIPTION: This contract will provide workshops and consultations for staff at the Kennedy-Longfellow, Haggerty and Fletcher-Maynard Schools to assist in implementation of Response to Intervention.

SUPPORTING DATA: RULES OF THE SCHOOL COMMITTEE: Chapter III, Section 12... "motions calling for the appropriation or expenditure of money shall require the affirmative vote of four members."

BUDGET REFERENCES:

ACCOUNT: 53107 Professional Development
FUND: 15000 General Fund
ORG: 869660 Asst Supt Elem Ed & Curriculum
Professional Development
PROJ:

Respectfully Submitted,

Jeffrey M. Young, Ed.D.
Superintendent of Schools

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REVISED PROPOSAL: Response to Intervention (RtI) Initiative (2015-2016)

Mail To:
 Jessica Huizenga
 Assistant Superintendent for Curriculum & Instruction
 Cambridge Public Schools
 159 Thorndike Street
 Cambridge, MA 02141

Contract Period:

August 30, 2015 to June 30, 2016

Item	Description	Amount
Workshops & Consultation	Wages for lead consultant to provide 28 days of on-site workshops/consultation and 5 phone/video conferences for administrators, specialists, and Grades K-5 teaching staff at Kennedy-Longfellow, Haggerty, and Fletcher-Maynard Elementary Schools to effectively implement an RtI framework, including the following: <ul style="list-style-type: none"> • Workshop – <i>Differentiating Instruction when Teaching Phonemic Awareness, Phonics, Fluency, and Vocabulary</i> for Grades K-5 staff at the designated three elementary schools [8 days]; • Consultation – Facilitate Fall, Winter, & Spring GLDMs for Grades K-5 staff at Kennedy-Longfellow and Fletcher Maynard; facilitate Fall GLDMs for Grades K-5 staff at Haggerty [12 days]; • Consultation – Facilitate Progress Monitoring Meetings (PMMs) in November and March for Grades K-5 staff at Fletcher Maynard; facilitate Progress Monitoring Meetings (PMMs) in November for Grades K-5 staff at Fletcher Maynard and Haggerty [8 days]; and, • Consultation – Conduct Phone/Video Conferences to facilitate discussions related to GLDMs at Kennedy-Longfellow (Spring), Fletcher-Maynard (Winter and Spring), and Haggerty (Winter and Spring) [5 conferences]. 	\$86,500.00
Travel	<ul style="list-style-type: none"> • Cost of mileage for lead consultant to attend workshops and consultation visits. 	\$2,100.00

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Database and Analytics	<ul style="list-style-type: none"> • Fee for use of IDEAL Student Performance System (SPS) to analyze and report literacy outcomes for 3,660 students in grades K-5 at Amigos, Baldwin, Cambridgeport, Fletcher Maynard, Graham & Parks, Haggerty, Kennedy-Longfellow, King, King Open, Morse, Peabody, and Tobin Schools. 	\$5,490.00
Materials	<ul style="list-style-type: none"> • Cost to make copies for the Differentiating Instruction Workshop Series for Grades K-5 staff at the designated three elementary schools. • Unless otherwise prearranged, the district is responsible for copying all handouts and consultation materials for GLDMs, PMMs, and workshops. 	\$300.00
	<p>Please address all contracts to: IDEAL Consulting Services, Inc. P.O. Box 3211 Westport, MA 02790 Federal ID: 04-3497986</p>	

Subtotal Wages	\$86,500.00
Subtotal Database and Analytics	\$5,490.00
Subtotal Expenses	\$2,400.00
Total	\$94,390.00