

CAMBRIDGE PUBLIC SCHOOLS

159 THORNDIKE STREET, CAMBRIDGE, MASSACHUSETTS 02141

14-228



November 18, 2014

TO THE HONORABLE MEMBERS OF THE SCHOOL COMMITTEE:

CONTRACT AWARD: Assessment, Diagnostic & Liaison Services

RECOMMENDATION: That the School Committee award a contract to the following vendor for FAST Team assessments; funds to be provided from the General Fund. Procurement procedures for this contract have complied with Chapter 30B of the laws of the Commonwealth of Massachusetts.

<u>Contractor</u>	<u>Period of Contract</u>	<u>Amount</u>
Cambridge Health Alliance 1493 Cambridge St. Macht Bldg., Room 306 Cambridge, MA 02139	9/1/14 – 6/30/15	\$136,000.00

DESCRIPTION: This contract is for FAST Team assessments, diagnostic consultation and hospital liaison services per Office of Student Services.

SUPPORTING DATA: RULES OF THE SCHOOL COMMITTEE: Chapter III, Section 12... "motions calling for the appropriation or expenditure of money shall require the affirmative vote of four members."

BUDGET REFERENCES:

ACCOUNT:	53101	Professional Services
FUND:	15000	General Funds
ORG:	852360	Office of Student Services/Mental Health
PROJ:		

Respectfully Submitted,

Jeffrey M. Young, Ed.D.
Superintendent of Schools

CAMBRIDGE PUBLIC SCHOOLS

REQUEST FOR CONSULTING OR PROFESSIONAL DEVELOPMENT SERVICES CONTRACT

<u>Account</u>		<u>Fund</u>	<u>Dept</u>	<u>Proj/Grant</u>	<u>For Contracts exceeding \$5,000, check one:</u>	
<input checked="" type="checkbox"/>	53101 Prof/Tech	15000	852360		<input type="checkbox"/>	Professional Development Contract
<input type="checkbox"/>	55804 CP/Software				<input type="checkbox"/>	Three Quotes Solicited (please attach)
					<input type="checkbox"/>	Sole Source Procurement (docs attached)
					<input checked="" type="checkbox"/>	Special Education Related Services

<u>AU Administrator</u>	Dr. Victoria Greer
<u>Department:</u>	Office of Student Services

<u>Vendor Name:</u>	Cambridge Health Alliance				
<u>Street Address:</u>	Macht Building , Room 306 1493 Cambridge Street				
<u>City:</u>	Cambridge	<u>State:</u>	MA	<u>Zip:</u>	02139
<u>Email:</u>	smaceachern@challiance.org			Scott MacEachern	

Scope of Services: *Please attach consultant proposal if available.*

Provision of FAST Team assessments, diagnostic consultation and hospital liaison services. Coordination of Psychiatric fellows in CPS Classrooms and other report writing duties as requested by OSS administration. FAST Team assessments quarterly reports to the Assistant Superintendent of Student Services related to the nature of assessments and services completed including the number of referrals and reports.


<u>Contract Period:</u>	<u>Start Date:</u>	09/01/14	<u>End Date:</u>	06/30/15
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<u>Contract Amount:</u>	<u>Not to exceed:</u>	\$136,000.00	<u>Not to exceed :</u>	
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<u>Payment Terms:</u>	<u>Flat amount at end of project:</u>	
	<u>Daily Rate of:</u>	
	<u>Hourly Rate of:</u>	
	<u>Progress Payments as follows:</u>	\$150 to \$225 per hour

CORI Authorization: The undersigned "AU Administrator hereby certifies that the services do/do not require a criminal background check in accordance with the state law and the CORI policy of the Cambridge Public Schools.

<u>CORI Required:</u>	<input checked="" type="checkbox"/>
<u>CORI Not Required:</u>	<input type="checkbox"/>

<u>AU Administrator:</u>		<u>Date:</u>	10/29/14
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