

# CAMBRIDGE PUBLIC SCHOOLS

159 THORNDIKE STREET, CAMBRIDGE, MASSACHUSETTS 02141

14-203



October 7, 2014

TO THE HONORABLE MEMBERS OF THE SCHOOL COMMITTEE:

CONTRACT AWARD: Educational Services

RECOMMENDATION: That the School Committee award a contract to the following vendor for Educational Services; funds to be provided from the General Fund. Procurement procedures for this contract have complied with Chapter 30B of the laws of the Commonwealth of Massachusetts.

<u>Contractor</u>	<u>Period of Contract</u>	<u>Amount</u>
Cambridge Economic Opportunity Committee 11 Inman St. Cambridge, MA 02139	9/22/14 – 6/30/15	\$52,000.00

DESCRIPTION: This contract is for teaching "Know Your Body" to Grade 5 students and personal body safety unit to Grade 3 students .

SUPPORTING DATA: RULES OF THE SCHOOL COMMITTEE: Chapter III, Section 12..."motions calling for the appropriation or expenditure of money shall require the affirmative vote of four members."

## BUDGET REFERENCES:

ACCOUNT:	55107	Educational Services
FUND:	15000	General Fund
ORG:	860137	Physical Education/Health Education
PROJ:		

Respectfully Submitted,

Jeffrey M. Young, Ed.D.  
Superintendent of Schools

# CAMBRIDGE PUBLIC SCHOOLS

## REQUEST FOR CONSULTING OR PROFESSIONAL SERVICES CONTRACT

check  
one

Account	Fund	Dept	Proj/Grant
<input checked="" type="checkbox"/> 53101 Prof/Tech	15000	860137	
<input type="checkbox"/> 57202 Training			
<input type="checkbox"/>			

For Contracts exceeding \$5,000, check one:

- ☐ Professional Development Contract  
☐ Mental Health or other Health Service  
☐ Special Education Related Services  
☐ Social Service Provider  
☐ Sole Source (documentation required)  
☐ Three Quotes Solicited (please attach)

**AU Administrator**

Kim DeAndrade

**Department:**

860137

**Vendor Name:**

Cambridge Economic Opportunity Committee

**Street Address:**

11 Inman Street

**City:**

Cambridge

**State:**

MA

**Zip:**

02139

**Email:**

tal@ceoccambridge.org

**Phone**

(617) 868-2900

**Send To: Contact Name:**

Tina Alu

**FAX:**

(617) 868-2395

**Scope of Services:** Please attach consultant proposal if available.

Teach 10 week Know Your Body class in all 5th grade classes, including ELL and special needs classes. Participation is voluntary, parent permission is required. Teach 5 week personal body safety unit in all 3rd grade classes, including ELL and special needs. Participation in voluntary, parents will be notified of their right to opt out.

**Contract Period:**

**Start Date:**

9/22/14

**End Date:**

6/30/15

**Contract Amount:**

**Not to exceed:**

\$52,000.00

**Payment Terms:**

**Flat amount at end of project:**

**Daily Rate of:**

**Hourly Rate of:**

**Progress Payments as follows:**

\$26,000 in two payments

**CORI Authorization:** The undersigned AU Administrator hereby certifies that the services do/do not require a criminal background check in accordance with the state law and the CORI policy of the Cambridge Public Schools.

**CORI Required:**

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**CORI Not Required:**

**AU Administrator:**

Kim DeAndrade

**Date:**

9/16/2014