



July 29, 2014

TO THE HONORABLE MEMBERS OF THE SCHOOL COMMITTEE:

CONTRACT AWARD: Develop & Maintain School Gardens in Elementary & Middle Schools

RECOMMENDATION: That the School Committee award a contract to the following vendor for educational development, coordination, providing supplies & related services for school gardens; funds to be provided from the General Fund budget, Chapter 30B of the laws of the Commonwealth of Massachusetts having been complied with.

<u>Contractor</u>	<u>Period of Contract</u>	<u>Amount</u>
City Sprouts 678 Massachusetts Ave Cambridge, MA 02139	9/1/14 – 8/31/15	\$80,000.00

DESCRIPTION: This contract is for facilitation of school gardens as an educational resource for teachers' instruction as well as health and nutrition education.

SUPPORTING DATA: RULES OF THE SCHOOL COMMITTEE: Chapter III, Section 12... "motions calling for the appropriation or expenditure of money shall require the affirmative vote of four members."

BUDGET REFERENCES:

ACCOUNT:	53101	Professional Services
FUND:	15000	General Fund
ORG:	842120	Science/Elementary Science

PROJ:

Respectfully Submitted,

Jeffrey Young, Ed.D.
Superintendent of Schools

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**Cambridge Public Schools
Service Agreement with CitySprouts
SY 2014-2015**

CitySprouts develops and maintains the school gardens in Cambridge Public Schools as an educational resource for teachers' instruction as well as for health and nutrition education for all elementary and middle school students (Pre-K through 8th grade). CitySprouts operates a summer program for 100 Cambridge middle school youth at each of the four Upper Campuses in July and August.

Scope of Service 2014-15

- **Developing and maintaining school gardens in elementary and middle schools.** CitySprouts staff will oversee planning, planting, maintenance and harvest of the CitySprouts outdoor classroom gardens on school grounds (and ancillary plots, where appropriate) and facilitate school and community use of the school garden as an educational resource for teachers, children and families. CitySprouts will oversee construction of new outdoor classroom gardens as necessary and in consultation with CPSD.
- **Facilitating teachers' use of school gardens for instruction.** CitySprouts will provide the school with support staff throughout the school year to enable teachers' use of the school garden for instruction in academic areas and health education. CitySprouts works closely with Curriculum Coordinators and school principals to ensure that elementary and middle schools receive service appropriate to their students' need.
- **Middle-school youth health and leadership.** CitySprouts will implement a summer internship program for 100 middle school youth, based at the four Upper Campuses in July and August. CitySprouts summer program introduces young teens to healthy eating and nutrition, environmental stewardship and community leadership. Youth receive 80 direct-service hours over the four week program (9am-1pm). CitySprouts will collaborate with Cambridge Youth Programs and East End House to ensure that all participating youth have access to full-day programming. The program is no cost to families.

Additionally, CitySprouts provides afterschool clubs at the four Upper School sites during the school year.

Documentation and Evaluation

CitySprouts measures outcomes through an annual survey to all teachers district-wide, documenting the frequency and areas of their garden use. Outcomes are shared with CPS administration, school leadership and teachers. CitySprouts supplements its quantitative evaluation with quantitative measurements, including teacher comments and student short-answer surveys.

Payment Schedule

1 st Payment: Oct 15, 2014	\$26,670
2 nd Payment: Mar 13, 2015	\$26,670
Final Payment: May 29, 2015	<u>\$26,660</u>
TOTAL	\$80,000